



Leicester  
City Council

## **LICENSING (HEARINGS) SUB-COMMITTEE**

**DATE: FRIDAY, 2 AUGUST 2019**

**TIME: 9:30 am**

**PLACE: Meeting Room G.01 - City Hall, 115 Charles Street,  
Leicester, LE1 1FZ**

### **Members of the Sub-Committee**

Councillors Cank, Pickering and Singh Johal

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

**Officer contact:** Angie Smith / Aqil Sarang / Edmund Brown  
Democratic Support, Leicester City Council  
City Hall, 115 Charles Street, Leicester, LE1 1FZ  
Tel: 0116 454 6354 / 5591 / 3833

email: [angie.smith@leicester.gov.uk](mailto:angie.smith@leicester.gov.uk) / [aqil.sarang@leicester.gov.uk](mailto:aqil.sarang@leicester.gov.uk) / [Edmund.Brown@leicester.gov.uk](mailto:Edmund.Brown@leicester.gov.uk)

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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

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## **PUBLIC SESSION**

### **AGENDA**

#### **FIRE/EMERGENCY EVACUATION**

If the emergency alarm sounds, you must evacuate the building immediately by the nearest available fire exit and proceed to area outside the Ramada Encore Hotel on Charles Street as Directed by Democratic Services staff. Further instructions will then be given.

**1. APPOINTMENT OF CHAIR**

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

**4. MINUTES OF PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting held on 24 April 2019 are attached and Members will be asked to confirm them as a correct record.

**5. APPLICATION FOR A NEW PREMISES LICENCE FOR THE CARNIVAL, VICTORIA PARK, LEICESTER**

**Appendix B**

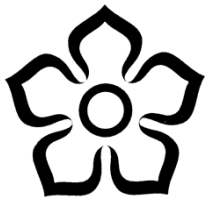
**The Director of Neighbourhoods and Environmental Services submits a report on an application for a new premises licence for the Carnival, Victoria Park, Leicester.**

Report attached. A copy of the associated documentation is attached for members only. Further copies are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by phone Democratic Support on 0116 4546358

(Wards affected: Stoneygate)

**6. ANY OTHER URGENT BUSINESS**





Leicester  
City Council

Minutes of the Meeting of the  
LICENSING (HEARINGS) SUB-COMMITTEE

Held: WEDNESDAY, 24 APRIL 2019 at 9:30 am

P R E S E N T:

Councillor Thomas (Chair)

Councillor Hunter

Councillor Unsworth

\* \* \* \* \*

**96. APPOINTMENT OF CHAIR**

Councillor Thomas was elected as chair for the meeting.

**97. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**98. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**99. MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting held on 29 March 2019 were confirmed as a correct record.

**100. APPLICATION FOR A NEW PREMISES LICENCE, CHIKANOS, 137  
GRANBY STREET, LEICESTER, LE1 6FJ**

The Director of Neighbourhood and Environmental Services submitted a report that required the Sub-Committee to determine an application for a new premises licence within the Cumulative Impact Zone for Chikanos, 137 Granby Street, Leicester, LE1 6FJ

The Sub-Committee noted that a representation had been received which necessitated that the application for a new premises had to be considered by the Sub-Committee.

The applicant was present, two local residents and the Ward Councillor for Castle Ward were present at the meeting. The Chief Licensing Officer and The Legal Advisor to the Sub-Committee were also present.

Introductions were made and the procedure for the meeting was outlined to those present.

The Chief Licensing Officer presented the report and outlined details of the application. It was noted that a representation had been received from a local resident and from a Ward Councillor on behalf of another resident relating to the licensing objective the prevention of public nuisance and public safety.

The local residents and the Ward Councillor then outlined the reasons for the representations and answered questions from the Sub-Committee.

The applicant was then given the opportunity to respond to the points made and answered questions from the sub-Committee.

All parties were then given the opportunity to sum up their positions and make any final comments.

Prior to the Sub-Committee considering the application, the Legal Advisor to the Sub-Committee advised on the options available to them in making a decision, and relevant policy and statutory guidance that needed to be taken into account when making their decision.

In reaching their decision the Sub-Committee felt they should deliberate in private on the basis that this was in the public interest and as such outweighed the public interest of their deliberation taking place with the parties represented being present.

The Licensing Team Manager, Legal Advisor to the Sub-Committee, the applicant, both local residents and the Ward Councillor then withdrew from the meeting.

The Sub-Committee then gave the application full and detailed consideration.

**RESOLVED:**

That the application for a new premises licence, Chickanos, 137 Granby Street, Leicester, LE1 6FJ be GRANTED.

**REASON FOR THE DECISION:**

In reaching their decision the Sub-Committee had carefully considered the committee report, the presentation by the legal officer, all representations submitted by Chadwick Foods Ltd, the representations from the local residents and the legal advice given during the hearing.

The Sub-Committee were asked to determine an application for a new premises licence at Chickanos, 137 Granby Street, Leicester.

When Considering this matter, the licensing objectives were of paramount concern. The Sub-Committee had considered the application on its own merits.

The application had been made by Chadwick Foods Ltd in accordance with Section 17 of the Licensing Act 2003.

Chadwick Foods Ltd, wished to provide late night refreshment from the premises between the hours from 11am and 11pm Sunday to Thursday and 11pm to 2am Friday and Saturday. Representations had been received from a local resident and a Ward Councillor on behalf of another local resident who stated they were concerned that the grant of the licence would add to the ongoing noise nuisance from the premises and surrounding area and the ongoing anti-social behaviour.

The Sub-Committee had considered each of the options available to the Licensing Committee.

As a result of what the Sub-Committee had heard, the Sub-Committee were content to grant the application on the basis that the hours applied for by the applicant were reasonable due to the position of the business and the surrounding area.

The Sub-Committee did however feel that the following conditions should be added to the licence to alleviate the concerns of the residents:

1. Deliveries to the premises will not take place outside of the hours of 7am and 5pm
2. Staff at the premises to be placed on a rota regarding when breaks should be taken to prevent large groups from gathering together outside of the premises.
3. A designated area for staff to take their breaks by the wall area to reduce the noise experienced by the residents.
4. The Noise Team from Leicester City Council to visit the premises to assess the extractor fan to ensure it is fitted correctly and alleviates any excessive noise.

All parties were reminded that they had 21 days to appeal this decision.

#### **101. ANY OTHER URGENT BUSINESS**

There being no items of urgent business the meeting was declared closed at 10:50am.







Leicester  
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**WARDS AFFECTED  
STONEYGATE**

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:  
Hearing under the Licensing Act 2003**

**2<sup>nd</sup> August 2019**

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**Application for a new premises licence for the Caribbean Carnival, Victoria  
Park, Leicester**

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**Report of the Director of Neighbourhood and Environmental Services**

**1. Purpose of Report**

- 1.1. This report provides information for Members about an application made under the Licensing Act 2003, to assist them in determining the outcome of that application.

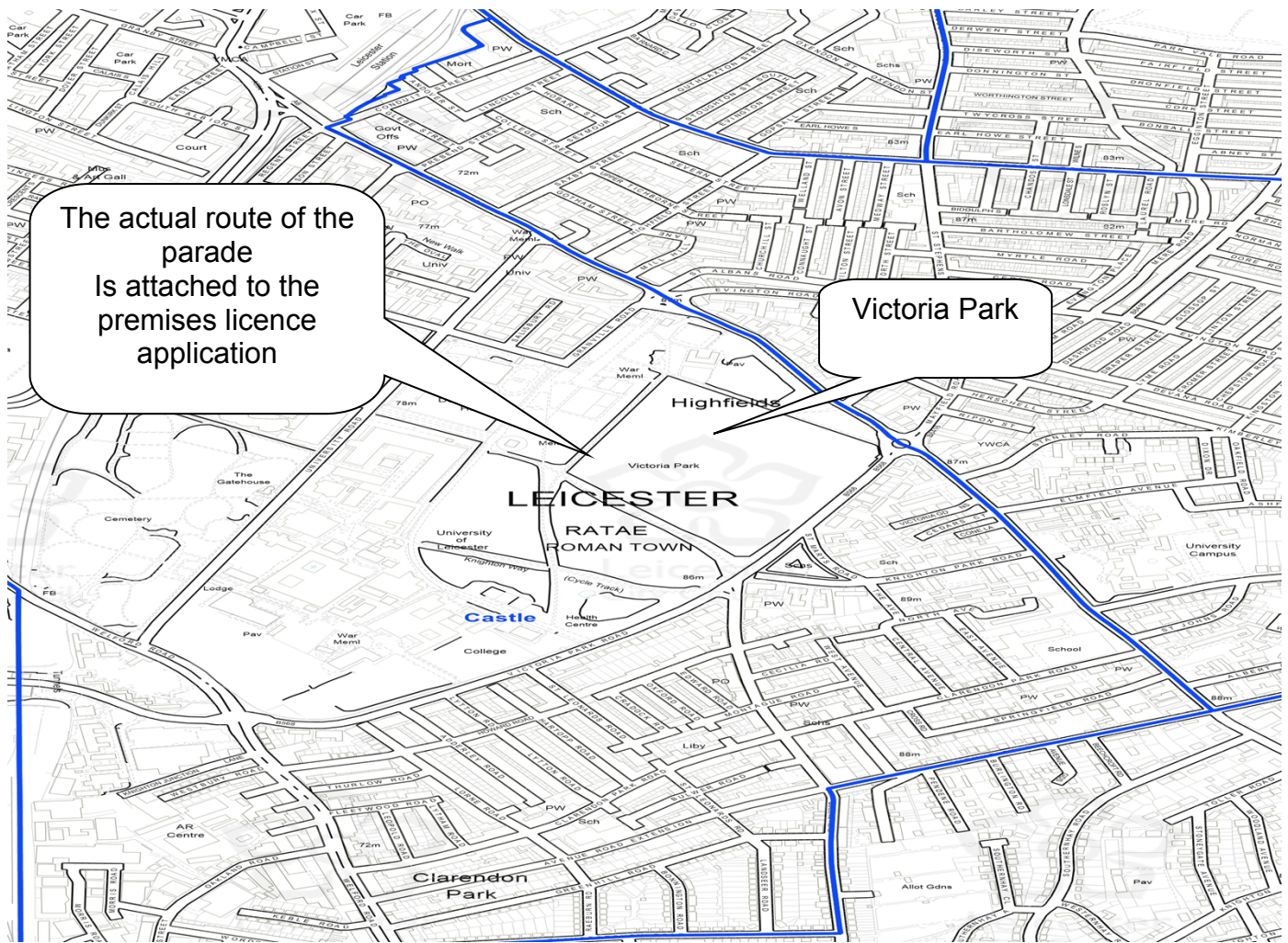
**2. Determination to be made**

- 2.1. Having considered the application and representations, Members must consider whether to
- Grant the licence without modification
  - Grant the licence subject to conditions
  - Exclude from the licence any of the licensable activities
  - Refuse to accept the proposed premises supervisor
  - Reject the application

**3. Summary**

- 3.1 This report outlines an application for a new premises licence for the Caribbean Carnival, Victoria Park, Leicester and summarises the representations received. It also highlights the licensing objectives, the relevant parts of the guidance and regulations, and the pertinent sections of the Licensing Authority's Licensing Policy.

## 4 Location Plan



## 5. Application

- 5.1 An application was received in May 2019 from Leicester Caribbean Carnival Ltd for a new premises licence for the Caribbean Carnival, Victoria Park, Leicester. This was reaccepted on 20th June 2019 due to advertising issues. A copy of the application is attached at Appendix A.
- 5.2 The new application is as follows:

Licensable activity	Proposed Hours
Live Music	Monday to Sunday 9.00 until 21.30
Recorded Music	Monday to Sunday 9.00 until 21.30
Performances of Dance	Monday to Sunday 9.00 until 21.30
Supply of Alcohol	Monday to Sunday 9.00 until 21.30
Opening hours	Monday to Sunday 8.30 until 21.30

## **6. Steps to Promote the Licensing Objectives**

- 6.1 The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule (see section M of Appendix B).
- 6.2 In arriving at its decision on the application, the Licensing Authority's primary consideration must be the promotion of the licensing objectives.

## **7. Regulated entertainment**

The Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 amended the Licensing Act 2003 in relation to the provision of regulated entertainment. Certain entertainment does not require a licence subject to audience limits, between 08.00 and 23.00 hours each day.

- 7.1 The above exemptions may affect the application under consideration because conditions may not be imposed at this stage to control live or recorded music that is unregulated. However, if problems do occur as a result of that entertainment then conditions may be imposed to control such music in the future after a formal review.

## **8. Representation**

- 8.1 A representation was received on 18 July 2019 from a local resident's group. The representation relates to the prevention of public nuisance and prevention of crime and disorder. They are concerned that apart from the licensing hours for alcohol, the application defines the premises as Victoria Park and all streets within the inner ring road but does not specify that alcohol will only be sold on the park and no area is shown for alcohol sales. They are also concerned about the extended hours being requested for licensed activities this year (and for all future years) which may impact noise and anti-social behavior in the area. A copy of the representation is attached at Appendix B.

## **9. Conditions**

- 9.1 The conditions that are consistent with the operating schedule are attached at Appendix C.

## **10. Statutory Guidance**

- 10.1 Any decision made by the Licensing Authority must be in accordance with the licensing objectives. In addition, the government has issued guidance under section 182 of the Licensing Act 2003. The parts of the guidance that are particularly relevant in this case are as follows:

<b>Section</b>	<b>Heading</b>
1.2 – 1.5	Licensing objectives and aims
1.15 – 1.16	General Principles
1.17	Each application on its own merits
2.1 – 2.6	Crime & Disorder
2.15 – 2.21	Public nuisance
8.41 – 8.49	Steps to promote the licensing objectives
9.11 – 9.12	Role of responsible authorities

9.31 – 9.41	Hearings
9.42 – 9.44	Determining actions that are appropriate for the promotion of the licensing objectives
10.1 – 10.3	Conditions - general
10.8 – 10.9	Imposed conditions
10.10	Proportionality
10.13 - 10.15	Hours of trading
10.25 – 10.66	Mandatory conditions in relation to the supply of alcohol
13.10 – 13.11	Giving reasons for decisions
14.51 – 14.52	Licensing Hours
16.1 – 16.69	Regulated entertainment

## 11. Statement of Licensing Policy

- 11.1 The relevant parts of the Licensing Authority's Statement of Licensing Policy are as follows:

Section	Heading
2	Fundamental Principles
5	Licensing Hours
7	Prevention of Crime and Disorder
9	Prevention of Public Nuisance
11.4 – 11.5	Planning
12	Duplication
13	Standardised conditions
17	Live Music, Dancing, Theatre, Circuses and Street Arts

## 12. Points for Clarification

- 12.1 The applicant and the party / parties making the representation have been asked to clarify certain points at the hearing, as follows:

*By the applicant*

1. Whether the applicant considers that the concerns outlined in the representations are valid, and if not why not?
2. In the light of the representations made, does the applicant wish to propose any additional steps for the promotion of the licensing objectives?

*By the party making the representation*

1. Whether they have any additional information to support the representation they have made?
2. Whether there are any additional steps that could be taken which would be equally effective in the promotion of the licensing objectives?

**13. Other Implications**

<b>OTHER IMPLICATIONS</b>	<b>YES/ NO</b>	<b>Paragraph/References Within Supporting information</b>
Equal Opportunities	No	
Policy	No	
Sustainable and Environmental	No	
Crime and Disorder	Yes	Paragraph 8.1
Human Rights Act	No	
Elderly/People on Low Income	No	
Corporate Parenting	No	
Health Inequalities Impact	No	

**13. Background Papers – Local Government Act 1972**

None

**14. Consultations**

14.1 As this application was received electronically, the Licensing Authority was required to consult with the relevant responsible authorities as set out in the Licensing Act 2003.

**15. Report Author**

Deborah Bragg  
 Licensing Manager (Policy and Applications)  
 0116 454 1924  
 deborah.bragg@leicester.gov.uk

<b>APPENDIX</b>	<b>CONTENT</b>
A	Application
B	Representations
C	Conditions consistent with application



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**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Leicester Caribbean Carnival Ltd

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Victoria Park within the fenceline National Grid Reference: SK 59707 03139			
Description see attached map			
Parade route around the city which includes all the streets within the inner ring road plus			
Post town	Leicester	Postcode	LE1 7RY

Telephone number at premises (if any)	N/A
Non-domestic rateable value of premises	£ N/A

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**



- a) an individual or individuals \* please complete section (A)
- b) a person other than an individual \*
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	



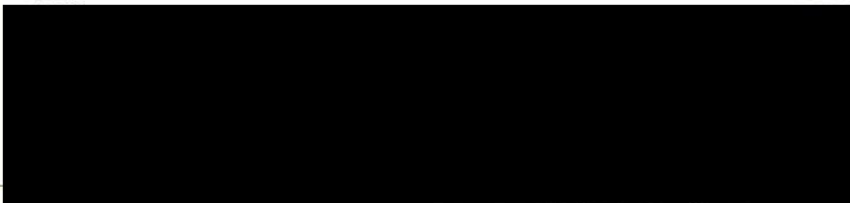
<b>Daytime contact telephone number</b>	
<b>E-mail address (optional)</b>	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)	

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

<b>Name</b>	Leicester Caribbean Carnival Ltd
<b>Address</b>	

Registered number (where applicable) <b>02789061</b>
Description of applicant (for example, partnership, company, unincorporated association etc.) Event Organising Committee limited company
Telephone number (if any)
Email address (optional) [REDACTED]

**Part 3 Operating Schedule**

When do you want the premises licence to start?


DD	MM	YYYY
0	2	08 20 19

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Park within a fence line



If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

<b>29,999</b>
---------------

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)

- e) live music (if ticking yes, fill in box E) ✓
- f) recorded music (if ticking yes, fill in box F) ✓
- g) performances of dance (if ticking yes, fill in box G) ✓
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day				Outdoors	
Start	Finish			Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Wed			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors		
Day	Start	Finish		Outdoors		
Mon				<b>Please give further details here</b> (please read guidance note 4)		
Tue						
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)			
Thur						
Fri			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	
			Indoors	
Day	Start	Finish	Outdoors	
Mon			Both	
Tue				
Please give further details here (please read guidance note 4)				
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)	
Thur				
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat				
Sun				

**E**

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	✓
				Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	0900				
		2130			
Sun					



**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	✓
				Both	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur					
Fri					
Sat	0900	2130	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	✓
				Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Wed			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Thur					
Fri					
Sat	0900				
		2130			
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Mon				Outdoors	✓
			Both		
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat	0900	2130	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	
				Off the premises	
				Both	✓
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	0900	2130			
Sun			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b>	Helen Overton
<b>Date of birth</b>	██████████
<b>Address</b>	██████████ ██████████ ██████████
<b>Postcode</b>	██████████
<b>Personal licence number (if known)</b>	PA/05/0199
<b>Issuing licensing authority (if known)</b>	Tamworth

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

N/A

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue			
Wed			
Thur			
Fri			
Sat	0830	2130	
Sun			



## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The event is to celebrate the culture of the Caribbean community and welcome the wider community to enjoy a safe and well managed event for all. The carnival event management team have prepared and discussed required paperwork to enable the event.

Regular planning meetings will also ensure that security and safety issues are considered within a multi-agency environment. A table top emergency contingency planning meeting will also be held for all parties prior to the event, and learning from it added to the relevant paperwork as required.

The license will only be applicable for one day in August each year

**b) The prevention of crime and disorder**

As per operating schedule document

**c) Public safety**

As per operating schedule document

**d) The prevention of public nuisance**

As per operating schedule document

**e) The protection of children from harm**

As per operating schedule document

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).


**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**



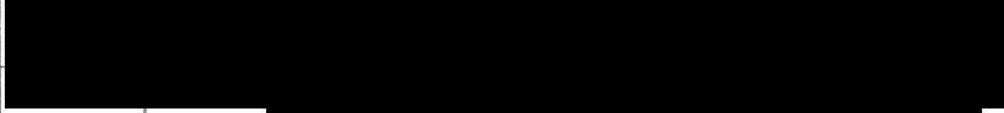
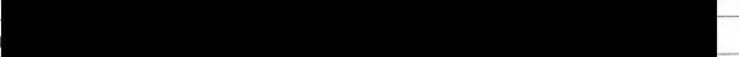

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	8 <sup>th</sup> May 2019
Capacity	Chairman – Leicester Caribbean Carnival Ltd

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)	
Dennis Christopher Leicester Caribbean Carnival Ltd	
	
Telephone number (if any)	
If you would prefer us to	

**NOTE**

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website [www.leicester.gov.uk](http://www.leicester.gov.uk)







**Consent of individual to being specified as premises supervisor**

.....  
I Helen Alison Overton  
*[full name of prospective premises supervisor]*



.....  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**Leicester Caribbean Carnival**

.....  
*[type of application]*

by

Leicester Caribbean Carnival Committee

.....  
*[name of applicant]*

Leicester Caribbean Carnival Victoria Park,  
Leicester

relating to a premises licence

*[number of existing licence, if any]*

for

.....  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Leicester Caribbean Carnival Committee

---

*[name of applicant]*

concerning the supply of alcohol at

Victoria Park  
Victoria Park Rad  
Leicester

---

*[name and address of premises to which application relates]*

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

PA/05/0199

---

*[insert personal licence number, if any]*

Personal licence issuing authority

Tamworth

---

*[insert name and address and telephone number of personal licence issuing authority, if any]*

  
Signed

Helen Overton

---

Name (please print)

7<sup>th</sup> May 2019

---

Date

**NOTE**

Any personal data that you provide will be processed in accordance with current data protection laws. It will be used by Leicester City Council and our partners to deliver and improve services and fulfil our legal duties. We will not disclose any personal information to anyone else unless required or allowed to do so by law. Read more about how we use personal data in our Privacy Notice on our website [www.leicester.gov.uk](http://www.leicester.gov.uk)



# Licensing Act 2003

## (Festivals & Events)

### Premises Licence Operating Schedule

#### General Objectives

- 1) The licence is subject to permission being granted by the land/building/area owner for specific use of any event/s planned. This must be evidenced in writing upon request by the Licensing Authority. The Licence Holder will comply with any local policies or regulations that relate to that land/building/area.
- 2) The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website [www.leicester.gov.uk/licensing](http://www.leicester.gov.uk/licensing)
- 3) The licence is subject to the licence holder satisfying the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed within permission letter issued by the Local Authority. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the licence is deemed null and void and all licensable activities will not be licensed.
- 4) The licence holder must submit a fully documented event management plan to the Festivals & Events team which must be completed within the agreed timelines. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team to achieve this and will be adhered to in full.
- 5) The Licensing Authority will consult with all the required authorities/agencies to ensure that all of the conditions are complied with in full and inform the licence holder if this is not the case which will require immediate compliance and if not the condition/s relating to deadlines will come into force.
- 6) The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the event management plan or risk assessments would be those applicable.
- 7) The licence holder will comply with all reasonable actions or steps directed by or an officer acting on behalf of the Licensing Authority.

#### Prevention of Crime & Disorder

- 8) The licence holder will consult with the police in relation to any event/s where this licence will be in use.
- 9) The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines.
- 10) The licence holder will complete any reasonable requests or instructions issued by the police in relation to the event/s.
- 11) Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team and the Licensing Authority. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
- 12) Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.



- 13) The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained on the law with regards to age restricted sales, in particular what identification can be accepted and that this is properly documented.

#### Prevention of Public Nuisance

- 14) A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full.
- 15) The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance.

#### Public Safety

- 16) The licence holder will monitor and not exceed the maximum safe capacity for any event. This will be determined by the local authority in consultation with partner agencies and detailed on the event management plan.
- 17) The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of the relevant part of the local authority.
- 18) The licence holder will consult and comply with any required public safety actions directed by the relevant parts of the local authority.
- 19) The licence holder will consult with the Traffic Management/Highways or relevant parts of the local authority if required and submit a management plan in relation to traffic/highways management. This must be to the satisfaction of the local authority and complied with in full.

#### Prevention of Harm to Children

- 20) If alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrance to the event and inside the event at all bar serving areas where alcohol is being served or sold.
- 21) A refusals log shall be in operation at each area where the sale of alcohol is being conducted. The refusals log shall be maintained throughout the event and be made available immediately to the police or Licensing Authority on request.



**Amy Day**

---

**From:** [REDACTED]  
**Sent:** 18 July 2019 17:55  
**To:** Licensing  
**Cc:** Deborah Bragg; Cllr Patrick Kitterick; Cllr Danny Myers; Cllr Deborah Sangster  
**Subject:** Caribbean Carnival – Premises Licence Application 116338

Dear Licensing,

In previous years, Caribbean Carnival has been licensed using a combination of Leicester City Council's Victoria Park Premises Licence (15 Nov 2005) and a Temporary Event Notice for Carnival itself.

**Victoria Park Premises Licence (15 Nov 2005)**

This licences both the performance of live music and the playing of recorded music from 9:00am to 10:00pm plus the performance of dance from 7:30am to 10:00pm, subject to conditions including: carrying out noise and risk assessments plus taking appropriate measures to reduce any noise and vibration emissions that come from the premises.

The license goes on to require that a noise action plan be submitted and agreed with the Licensing Authority in advance and that the action plan will identify control measures to be implemented for the scope of noise producing activities associated with the site, and will include a monitoring programme at sensitive residential locations.

The license also stipulates that any events involving more than 1,999 people must finish by 8:00pm, with the exception of one event per year which shall finish at 10:00pm.

**Caribbean Carnival Temporary Event Notice (2018)**

While the Victoria Park Premises License covers the whole Park, the TEN for last year's Caribbean Carnival included a map showing the event using only part of Victoria Park's main field.

The sale of alcohol licensed by the TEN WAS from 11:00am to 7:30pm to a maximum of 499 people at any one time, with relevant entertainment from 11:00am to 7:30pm as opposed to the 09:00am to 10:00pm allowed by the Victoria Park Premises License.

**Caribbean Carnival Premises Licence Application (2019 onwards)**

The current application defines the premises as Victoria Park and all streets within the inner ring road, with the licensed activities comprising the sale of alcohol, live music, recorded music, performance of dance and anything of a similar description on the first Saturday in August annually between 9:00am and 9:30pm, plus the supply of alcohol from 9:00am to 9:30pm, with the premises open to the public from 8:30am to 9:30pm.

Furthermore, the number of people expected to attend is stated as 29,999

**Representation**

Although the Victoria Park Premises Licence allows for one event per year of more than 1,999 people to finish at 10:00pm rather than 8:00pm, Leicester City Council has previously chosen not to use the later hours for Carnival. If the Council were to allow Carnival to utilise this allowance, the extended hours would not be available for other one-off events such as the Leicester City Premiership Celebrations or the Kasabian Homecoming concert in recent years.

As a family-friendly event, the previous hours of 11:00am to 7:30pm for both alcohol sales and relevant entertainment seem perfectly reasonable, there are no reasons given for extending the hours, and the extended hours would be detrimental to residents living in the area.

The 8:00pm condition was applied largely because of nuisance/crime that had been experienced from carnival when activities were continuing later than they should and police could do nothing about it. It was also partly to avoid events continuing in low light. It also recognised that there are homes so close to the park and there is noise/nuisance leaving and clearing up after finish time as well.

Carnival is now unusual in that its stage faces the housing and has the funfair right next to housing. It also has street closures and parking restrictions which make life much more difficult for residents if they go on even later.

Apart from the licensing hours for alcohol, the application defines the premises as Victoria Park and all streets within the inner ring road, but does not specify that alcohol will only be sold on the park, and no area is shown for alcohol sales. It is unlikely that there is any intention to sell alcohol on the streets, but without clarification this would be covered if the license were granted as the application stands. Also, it should be made clear that alcohol will only be sold in a defined area of the park as it is otherwise much harder to control.

We would like to make it clear that we're not objecting to there being a carnival or having licensed activities, but to the extended hours being requested for those licensed activities this year (and for all future years). Our representations are made on behalf of residents that live near the park and are affected by the noise and anti-social behaviour resulting from events such as this which, together with the sheer number of events this year in Victoria Park and at De Montfort Hall have a significant cumulative impact.

We understand that you have made provision for a hearing to take place on 2nd August for the application to be determined, but we would be very happy to meet the organisers to discuss residents concerns in advance of the scheduled licence hearing.

Best regards,



<b>CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE</b>
The licence is subject to permission being granted by the land/building/area owner for specific use of any event/s planned. This must be evidenced in writing upon request by the Licensing Authority. The Licence Holder will comply with any local policies or regulations that relate to that land/building/area.
The licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website <a href="http://www.leicester.gov.uk/licensing">www.leicester.gov.uk/licensing</a> .
The licence is subject to the licence holder satisfying the deadlines set in relation to submission of any event plans, risk assessments or any other documents or plans required by the Authorities/Agencies as detailed within permission letter issued by the Local Authority. If these deadlines are not adhered to satisfactorily as deemed by the Licensing Authority, the licence is deemed null and void and all licensable activities will not be licensed.
The licence holder must submit a fully documented event management plan to the Festivals & Events team which must be completed within the agreed timelines. The plan must include full details relating to at the very least; event management structure and contact details, site plans, programme timings, attendance estimations, site, staging and facilities provisions, Emergency risk assessments and access, public communications, insurances and any other areas of consideration. Consultation must take place between the licence holder and the Festivals & Events team to achieve this and will be adhered to in full.
The Licensing Authority will consult with all the required authorities/agencies to ensure that all of the conditions are complied with in full and inform the licence holder if this is not the case which will require immediate compliance and if not the condition/s relating to deadlines will come into force.
The time restrictions of activities stated on the licence are the maximum allowed, however the time limits stated within the event management plan or risk assessments would be those applicable.
The licence holder will comply with all reasonable actions or steps directed by or an officer acting on behalf of the Licensing Authority.
The licence holder will consult with the police in relation to any event/s where this licence will be in use.
The licence holder will submit to Leicestershire Police (Operations planning department or as directed) any documents that they require as part of a documented plan or risk assessment that must be submitted in line within agreed deadlines
The licence holder will complete any reasonable requests or instructions issued by the police in relation to the event/s.
Full consideration and assessment must take place of the security provision. This must be done in consultation with the police, Festivals & Events Team and the Licensing Authority. The authorities must be satisfied that the provisions are in place, meet the requirements of any event/s and will be adhered to in full.
Any personnel that require to be SIA registered must be correctly licensed and must display their SIA identification prominently at all times during any event/s.
The Licence Holder must ensure that all staff (paid or unpaid) selling alcohol are trained on the law with regards to age restricted sales, in particular what identification can be accepted and that this is properly documented.
A comprehensive noise risk assessment must be completed in consultation with the noise pollution team of the local authority. The authority must be satisfied with this assessment and that it will be adhered to in full.
The licence holder will take all reasonable steps in order to reduce the chances of any event causing a public nuisance
The licence holder will monitor and not exceed the maximum safe capacity for any event.

<p>This will be determined by the local authority in consultation with partner agencies and detailed on the event management plan.</p>
<p>The licence holder will take into account public safety in all aspects of any events and this must be documented within the event management plan and any other risk assessments or documents submitted to the satisfaction of the relevant part of the local authority.</p>
<p>The licence holder will consult and comply with any required public safety actions directed by the relevant parts of the local authority.</p>
<p>The licence holder will consult with the Traffic Management/Highways or relevant parts of the local authority if required and submit a management plan in relation to traffic/highways management. This must be to the satisfaction of the local authority and complied with in full.</p>
<p>If alcohol is being served or sold, then the age verification scheme 'Challenge 25' must be operated and complied with by all staff members. Staff members must be trained in the scheme and specifically what identification can be accepted. Notices advertising that the premises operates a Challenge 25 scheme must be displayed in a clear and prominent position at the entrance to the event and inside the event at all bar serving areas where alcohol is being served or sold.</p>
<p>A refusals log shall be in operation at each area where the sale of alcohol is being conducted. The refusals log shall be maintained throughout the event and be made available immediately to the police or Licensing Authority on request.</p>